

**Pipeline To God Counseling Services**  
(PTGC, Inc.)

**LATE CANCELLATION – CLIENT NO-SHOW POLICY**

**Date** \_\_\_\_\_

Circumstances may arise when a client is no able to keep a scheduled appointment. We request you make every effort to cancel appointments with at least 24-hours notice to allow the opportunity to make the time available to other clients. Time has been scheduled exclusively for you. A cancellation fee of \$35 may apply.

**I have read and been informed of the above cancellation policy.**

**Signed:** \_\_\_\_\_

**Initial:** \_\_\_\_\_